



Position: Regional Coordinator for Africa

Start Date: As soon as possible

Applications Due: Friday, October 30, 2020.

Location: Africa. Negotiable – Remote or can be housed within one of our member organizations in the region.

Status: Contractor – Full-time (5 days/week) or Part-time (at least 3.5 days/week)

Compensation: Competitive for NGO sector (based on experience)

About the Coalition

The Coalition for Human Rights in Development is a global coalition of social movements, civil society organizations, and grassroots groups working together to ensure that development is community-led and respects, protects, and fulfils human rights. We work with members and partners to ensure communities have information, power and resources to determine their own development, and to hold development finance institutions, governments, and other actors accountable to peoples and the planet. Current campaigns in the region include: (1) collaborating with communities affected by international investments, and their supporting groups (2) human rights protections and accountability at the African Development Bank, and (3) developing proactive protection strategies to support human rights defenders impacted by development projects and business activities.

About the position

We are seeking a Regional Coordinator for Africa to work with our Director and serve as part of the International Secretariat. The Regional Coordinator for Africa will serve as the primary contact and Secretariat representative for the region, and support the Coalition's global program areas. The Coordinator will be responsible for member outreach, coordination, and advocacy campaigns to change international development processes and advance human rights in the region. A list of our member organizations is available here <https://rightsindevelopment.org/our-members/>. We have a preference for candidates from and based in Francophone West Africa, especially Senegal, however, we are ultimately looking for the ideal candidate no matter where on the African continent they are based.

The ideal candidate will have excellent oral, written and inter-personal communication skills, and experience with social justice organizing or advocacy campaigns. They should be a self-starter, with a strong strategic sense, and a keen attention to organization and detail. They must have the ability to work across different cultural contexts, while being respectful and empathetic.

Responsibilities

- Act as the primary contact and Secretariat representative for the region, building relationships with Coalition members, facilitating information sharing between these members and the broader Coalition, and helping to boost members' capacity.
- Organise and support members in the region in coordinated campaigns and advocacy with development banks.

www.RightsinDevelopment.org

Email: contact@rightsindevelopment.org | Twitter: [@RightsinDev](https://twitter.com/RightsinDev)

- Supporting members in national level advocacy with their governments.
- Conduct outreach to civil society organizations within the region to build Coalition membership and advance Coalition campaigns and advocacy efforts.
- Facilitate community partnerships in the region to connect communities with support to successfully defend their human rights in development contexts.
- Monitor regional development finance institutions and trends in human rights.
- Conduct research and analysis on development finance and human rights, and produce advocacy and education materials such as letters, case studies, guides, or policy papers as required.
- Support global working groups or campaigns in strategy and workplan development and execution.
- Help promote the work of the Coalition through internal and external communications platforms including listservs, blog, website, Twitter and Facebook
- Manage listservs, contact databases, and other necessary communications platforms.
- Organize and facilitate meetings, workshops or events, including gatherings, webinars and trainings.
- Support fundraising efforts and contribute to monitoring and evaluation of the Coalition’s work.

Required Qualifications

- Strong interpersonal skills and ability to work across cultural contexts
- Commitment to human rights and social and environmental justice
- Prior experience with human rights or development issues (we have a preference for those with human rights experience in the context of development finance or economic actors)
- Prior advocacy, community organizing, or campaigning experience
- Excellent written and oral communication skills
- Professional proficiency in French and English
- Strong organizational and project management skills
- Keen attention to detail
- Ability to work well under pressure while juggling multiple tasks
- Ability to work independently as well as function as a member of a team
- Ability to travel occasionally
- Proficiency in MS Office applications

To Apply

Please send a cover letter and resume in English, as well as two work samples – one in French and one in English – (e.g. an action alert, blog, or report) to contact@rightsinddevelopment.org, subject line “Africa Coordinator”. In the first paragraph of your cover letter, please include the city in which you would want to be based, and whether you would prefer to work full-time or part-time. Please note that only shortlisted candidates will be contacted.

We strongly encourage womxn, Indigenous Peoples, LGBTQIA individuals, people with disabilities, and all qualified persons to apply for our open positions.